



## **Volunteer Roles and Responsibilities**

### **Group Leaders/Mentors**

- Prepared to serve as a small group/one-on-one leader depending on number of Blooms
- Come weekly to help set up and to pray during group meeting

### **Intercessors**

- Praying over the Embrace Grace ministry workers and the Blooms

### **Hospitality Manager** *(would be good to have a Co-Leader as well as a team)*

- Set up and tear down refreshments each week or assign set up person
- Coordinate refreshment rotation (2 drinks, 3 items)
- Coordinate meal donations during Bloom's birth week
  - this could be coordinated with life groups that have adopted a bloom
- Coordinate catering for Princess Day/Baby Shower event

### **Donation Manager** *(Donation and gift manager will coordinate together)*

- Manage inventory of donated items
- Manage donation store
- Responsible for Thank-you cards to those who've donated

### **Gift Manager** *(Donation and gift manager will coordinate together)*

- Manage gift spreadsheet
- Coordinate gift purchases
  - through life groups that have adopted a bloom
  - through congregation
- Coordinate gift wrappers
- Oversee the Blooms writing Thank-you notes after the Baby Shower

### **Child Care Coordinator**

- Coordinate childcare workers
  - weekly (rotating schedule)
  - Special Day/Baby Shower event

### **Men Volunteers**

- Church Watch during meetings and Princess Day/Baby Shower event
- Help carry and load gifts after Princess Day/baby Shower event

### **Transportation Contact**

- Help with rides for Blooms that need a ride to group or to the Princess Day/Baby Shower
  - a man cannot ride alone in a car with a bloom